



**2021-2022**  
**Solvay UFSD**  
**COVID PLAN**

**“We develop confident, continual learners who are caring community members.”**



# Solvay UFSD 2021-2022 COVID Plan

## Table of Contents

### **DISTRICT INFORMATION**

- ▶ Letter to the Community from the Superintendent 3
- ▶ Contact Information 4

### **REOPENING PLAN**

- ▶ Communication & Community Engagement Plan 5
- ▶ Health & Safety Procedures and Protocols 6
- ▶ Screening, Confirmed Cases, & Return to School 10
- ▶ Transportation Procedures 14
- ▶ Facilities 14
- ▶ Child Nutrition 17
- ▶ Technology & Connectivity 17



Dear Solvay Community,

We hope everyone has had an enjoyable summer.

As a community, we came together to collectively work through the difficulties associated with the previous school year that resulted from the COVID-19 pandemic. This year we are excited to welcome all students back for a full five days per week in-person learning.

We recognize that the COVID pandemic persists; thus we have developed a comprehensive District COVID Plan for the 2021-2022 school year. The COVID plan included herein is based on the most up-to-date guidance and information included in the following:

- New York State Education Department's [Health and Safety Guide for the 2021-2022 School Year](#).
- [CDC's Guidance for COVID-19 Prevention in K-12 Schools](#)
- [American Academy of Pediatrics' COVID-19 Guidance for Safe Schools](#)
- [Onondaga County Health Department Guidance for K-12 School Reopening](#)

Our community demonstrated vigilance and resolve last year, specifically with regards to monitoring for COVID-19 symptoms and remaining home if symptoms were exhibited. Staying home if one exhibits any COVID-19 symptoms and getting tested (for testing location please visit [this NYSDOH website](#)) remains one of the best ways to keep our community healthy. Additionally, [COVID-19 vaccines](#) are available and health officials continue to recommend vaccination as the leading public health prevention strategy.

Please be assured that the health and safety of our students and community are of the utmost importance to us. We are looking forward to welcoming our students back on September 8th.

Thank you,

Jay Tinklepaugh  
Superintendent of Schools



## Contact Information

*Solvay Union Free School District, PO Box 980, 299 Bury Drive, Syracuse, NY 13209*

Jay Tinklepaugh, Superintendent

[jtinklepaugh@solvayschools.org](mailto:jtinklepaugh@solvayschools.org)

315-468-1111

Jessica Whisher-Hehl, Assistant Superintendent for Educational Services

[jhehl@solvayschools.org](mailto:jhehl@solvayschools.org)

315-468-1111

Karen Henry, Assistant Superintendent for Business

[khenry@solvayschools.org](mailto:khenry@solvayschools.org)

315-468-4942

Ellen Sheehan, Director of Special Education

[esheehan@solvayschools.org](mailto:esheehan@solvayschools.org)

315-484-1412

Jennifer Wall, Dir. of Tech. Integration

[jwall@solvayschools.org](mailto:jwall@solvayschools.org)

315-468-1111

John Dippold, Athletic Director

[jdippold@solvayschools.org](mailto:jdippold@solvayschools.org)

315-484-1400

**Solvay Elementary School**

Christine Miczan, Principal

[cmiczan@solvayschools.org](mailto:cmiczan@solvayschools.org)

315-488-5422

**Solvay Middle School**

Russ Stanton, Principal

[rstanton@solvayschools.org](mailto:rstanton@solvayschools.org)

Neil Gottlieb, Assistant Principal

[ngottlieb@solvayschools.org](mailto:ngottlieb@solvayschools.org)

315-487-7061

**Solvay High School**

Diane Hagemann, Principal

[dhagemann@solvayschools.org](mailto:dhagemann@solvayschools.org)

Rory Malone, Assistant Principal

[rmalone@solvayschools.org](mailto:rmalone@solvayschools.org)

315-468-2551

**Buildings and Grounds**

Kevin VanBeveren, Director of Facilities

[kvanbeveren@solvayschools.org](mailto:kvanbeveren@solvayschools.org)

315-468-7035

**Food Service**

Pamela Kinne, School Lunch Manager

[pkinne@solvayschools.org](mailto:pkinne@solvayschools.org)

315-484-1403

**Transportation**

Roberta Eastman, Supervisor

[Beastman@solvayschools.org](mailto:Beastman@solvayschools.org)

315-487-5842



## ► Communication & Community Engagement Plan

Solvay UFSD has constructed the following protocols and procedures for communicating with our school community and engaging the greater community in our ongoing efforts to reopen schools during the COVID-19 pandemic and welcome all students back to full in-person learning.

This plan is intended for all students, parents or legal guardians, staff, and visitors and includes information on applicable instructions, training, and signage, and is intended to serve as a consistent means to provide individuals with information.

### *Public Communications*

To ensure regular and informational communication with the public, Solvay UFSD will implement the following methods of communication:

<i>Communication Method</i>	<i>Responsible Party</i>
Local TV, radio, and newspapers	Superintendent
District website - dedicated page for reopening	Director of Technology Integration
Social media platforms	Director of Technology Integration
Prominent signage in buildings to promote health & safety guidelines that follow NYSDOH and CDC guidance: <ul style="list-style-type: none"> <li>● Printed</li> <li>● Digital</li> <li>● Vinyl decals on floors, as needed</li> </ul>	Director of Facilities
Meetings, Webinars, district and community-wide communications	Superintendent

### *Communication with Parents/Guardians and Students*

In addition to the public communication methods listed above, Solvay will communicate with parents/guardians and students via several methods as outlined below. Considering the importance of communication, especially during the continued COVID-19 pandemic, the district will continue to leverage [ParentSquare](#), as our primary mode of communication between the district and families. To sign up for ParentSquare and obtain support please go to [our webpage](#).

<i>Communication Method</i>	<i>Responsible Party</i>
ParentSquare	District Administration, Building Principals, and Teachers
Emails to parents/guardians	Administration and Teachers
Letters sent home from Administration	District Administration and Building Principals
District newsletter - <i>Sentinel</i> (quarterly)	Administrative staff



### *District Staff Communications*

Solvay will communicate with district staff via the methods listed above, as well as:

<i>Communication Method</i>	<i>Responsible Party</i>	<i>Frequency</i>
All Staff	District Administration and Building Principals	Weekly or as needed
Staff Meetings	District Administration and Building Principals	As needed
Individual Staff Communications	District Administration and Building Principals	As needed

Any district-level communication will be translated into the languages spoken by Solvay families. The use of ParentSquare allows translations to occur from the district to parents/guardians as well as from the parents/guardians to the district.

Solvay UFSD will provide copies of this document in the preferred language(s) of residents. Written plans are also accessible to those with visual and/or hearing impairments. For copies of this document in other languages, or for those with visual or hearing impairments, please contact Jessica Whisher-Hehl ([jhehl@solvayschools.org](mailto:jhehl@solvayschools.org)) or call 315-468-1111 option 1.

Solvay UFSD is committed to providing regular updates about safety, scheduling, and other information. Families can access this information via [www.solvayschools.org](http://www.solvayschools.org), and can provide feedback at any time by emailing the dedicated district COVID-19 email ([covid19@solvayschools.org](mailto:covid19@solvayschools.org)), filling out a form online ([COVID-19 Contact Form](#)) or calling the district COVID-19 dedicated phone line at 315-468-7058.

Furthermore, for more information the following district COVID-19 response team members may be contacted:

- District COVID-19 Safety Coordinator - Jessica Whisher-Hehl, [jhehl@solvayschools.org](mailto:jhehl@solvayschools.org)
- Elementary School COVID-19 Coordinator - Christine Miczan, [cmiczan@solvayschools.org](mailto:cmiczan@solvayschools.org)
- Middle School COVID-19 Coordinator - Russ Stanton, [rstanton@solvayschools.org](mailto:rstanton@solvayschools.org)
- High School COVID-19 Coordinator, Diane Hagemann, [dhagemann@solvayschools.org](mailto:dhagemann@solvayschools.org)

## **► Health & Safety Procedures and Protocols**

The following section is intended to lay out procedures and protocols for students, staff, and visitors of the Solvay UFSD. These protocols were established considering the following factors:

- New York State Education Department's [Health and Safety Guide for the 2021-2022 School Year](#).



- [CDC's Guidance for COVID-19 Prevention in K-12 Schools](#)
- [American Academy of Pediatrics' COVID-19 Guidance for Safe Schools](#)
- [Onondaga County Health Department Guidance for K-12 School Reopening](#)
- Ability to maintain district and school COVID-19 prevention strategies such as distancing, mask-wearing, etc.;

### *Social Distancing, PPE, and Face Masks*

Per the guidance cited above Solvay UFSD defines physical distance as keeping a 3-foot spacing when indoors with face coverings. Physical spacing may be increased in certain situations, specifically in situations where an individual's respiratory rates increase when engaged in physical exercise, singing, playing an instrument, etc.

All students and staff members must wear face coverings whenever possible, regardless of vaccination status. However, face coverings will specifically be required for students, staff, and visitors as follows:

- Whenever a group of two or more individuals is in a shared indoor space;
- In hallways;
- In restrooms;
- In other congregate settings, including buses;
- When increased respiratory rates are possible and in an indoor setting, and
- During any transitions that require movement and the potential for not maintaining 3 feet distancing.

Solvay UFSD will provide face coverings for use by anyone in the buildings upon entry. However, students, staff, and visitors of Solvay UFSD will be allowed to wear their own acceptable face covering if they choose. Individuals with health care provider documentation stating they are not medically able to tolerate a face covering will not be required to wear one.

Face coverings may be challenging for students (especially younger students) to wear in all-day settings such as school. Teachers will work collaboratively with their building principals to develop scheduled mask breaks at appropriate times throughout the day. Mask breaks can only occur when appropriate social distancing can be maintained. Specifically, mask breaks will occur:

- Within the first 15 minutes of entering the classroom after a transition
- At least once per hour for students staying in one space for more than one hour

Face coverings should not be placed on:

- Children younger than 2 years old;
- Students where such covering would impair their health or mental health, or where such covering would present a challenge, distraction, or obstruction to education services and instruction;
- Anyone who has trouble breathing or is unconscious; or
- Anyone who is incapacitated or otherwise unable to remove the cloth face-covering without assistance.



## *Training*

Solvay UFSD will provide training and instructions for students, families, staff, and visitors pertaining to reducing the spread of COVID-19. Additionally, appropriate signage related to mask-wearing, hand washing, symptoms of COVID-19, and other precautions to decrease the spread of disease will be placed at all entrances to buildings and in several prominent locations throughout each of the district's buildings.

Solvay UFSD will require all staff members to be trained prior to students returning to school based on the recommendations and requirements outlined by NYSED and NYSDOH. All staff members will be required to watch or read the following as well as attest to understanding the protocols by submitting an assurance through a Google form. All videos can be accessed on the district's COVID-19 dedicated web page.

- CDC Video: [What You Need to Know about Hand washing](#)
- CDC Video: [How to Wear a Cloth Face Covering](#)
- CDC Video: [Social Distancing](#)
- CDC Video: [Symptoms of Coronavirus Disease](#)

The first-day students return to school they will be required to watch videos and review the following fact sheets with district staff:

- CDC Video: [What You Need to Know about Handwashing](#)
- CDC Video: [How to Wear a Cloth Face Covering](#)
- CDC Video: [Social Distancing](#)
- CDC Video: [Symptoms of Coronavirus Disease](#)
- CDC Fact Sheet: [How to Protect Yourself and Others](#)
- CDC Fact Sheet: [Stop the Spread of Germs](#)

The district will make these videos and the following fact sheets available on the district's COVID-19 dedicated web page and encourage all students, parents, and guardians to review prior to the start of school:

- CDC Fact Sheet: [Stop Germs! Wash Your Hands](#)
- CDC Fact Sheet: [How to Protect Yourself and Others](#)
- CDC Fact Sheet: [Stop the Spread of Germs](#)
- CDC Fact Sheet: [How to Safely Wear and Take Off a Cloth Face Covering](#)

Please note: Students and staff may use alternate PPE (i.e., face coverings that are transparent at or around the mouth or see-through barriers) for instruction or interventions that require visualization of the movement of the lips and/or mouth (i.e., speech therapy). These alternate coverings may also be used for certain students (i.e., hearing impaired) who benefit from being able to see more of the face of the staff member. The district will provide such PPE for staff and faculty.



### *Hand Hygiene Plan*

Staff and students will be required to wash/use alcohol-based sanitizers on their hands as follows:

- After using shared objects or surfaces (i.e. electronic devices, musical instruments, writing utensils, tools, toys, desks, or tabletops);
- Before and after eating;
- After using the bathroom;
- After helping a student with toileting;
- After sneezing, wiping or blowing nose, or coughing into hands; and
- Anytime hands are visibly soiled.

At all sinks, proper handwashing signage will be provided to remind students and staff to use warm water and lather for a minimum of 20 seconds. Alcohol-based sanitizers (60% alcohol or greater) will be provided throughout our buildings including but not limited to:

- All building entrances;
- Entrances to common areas (i.e., cafeteria, gym);
- Near high touch surfaces;
- Main offices;
- Nurse's offices; and
- Classrooms.

Furthermore, upon request, additional alcohol-based hand sanitizer will be available from each building's COVID-19 coordinator.

The district will review all facilities to ensure proper supplies for hand washing exist at all sink areas. Additionally, the district will provide touch-free paper towel dispensers where feasible, remove or disable all air hand drying mechanisms, and ensure all trash cans are no touch.

### *Respiratory Hygiene Plan*

Students and staff will be reminded that the following precautions related to respiratory hygiene should occur:

- All students and staff should cover their mouths or noses with a tissue when coughing or sneezing and dispose of the tissue appropriately. Solvay UFSD provides tissues and no-touch trash receptacles in classrooms and common areas;
- If no tissue is available, using the inside of the elbow (or shirtsleeve) to cover the mouth or nose is preferable to using the hands; and
- Students and staff should always perform hand hygiene after sneezing, coughing, and handling dirty tissues or other soiled material.



### *Signage*

Each school within Solvay UFSD will be equipped with signage noting social distancing requirements, mask guidelines, hand and respiratory hygiene, and other relevant instructions. The following CDC posters will be used:

- [Stop the Spread of Germs;](#)
- [Cover Coughs and Sneezes;](#)
- [Face Covering;](#)
- [Hand washing; Germs Are All Around You ;](#)
- [Symptoms of Coronavirus;](#)
- [Help Protect Yourself and Others from COVID-19;](#) and
- [Slow the Spread of COVID-19.](#)

## ► **Screenings, Confirmed Cases, & Return to School**

### *General Screening*

Solvay UFSD asks all staff and students to monitor themselves for COVID-19 and stay home if any symptoms are exhibited. Anyone exhibiting any of the following COVID-19 symptoms must not come to school regardless of the student's COVID-19 vaccination status:

- Temperature above 100°F;
- Cough;
- Shortness of breath or difficulty breathing;
- Fatigue;
- Muscle or body aches;
- Headache;
- New loss of taste or smell;
- Sore throat;
- Congestion or runny nose;
- Nausea or vomiting; and/or
- Diarrhea.

Families, students, and staff of Solvay UFSD are encouraged to continually monitor for signs of illness and to stay home if he/she has any COVID-19 symptoms regardless of COVID-19 vaccination status.

### *Visitors to Solvay UFSD*

The district will work to minimize visitors to decrease the potential spread of COVID-19. It is understood that the school is seen as a hub of the community and strives to be a welcoming place for all. However, to provide a safe learning and teaching environment for students and staff, visitors to any district building must be significantly limited.

All visitors, guests, contractors, and vendors that enter a Solvay UFSD building will be required to:



- Attest to not having a fever;
- Complete the COVID-19 symptom questionnaire; and
- Wear a mask when in buildings.

A record of all visitors and their completed questionnaire will be kept on file for the duration of the school year.

### *Individuals Exhibiting Signs of Illness*

Solvay UFSD requires students and staff with symptoms of illness to be sent to the building's school nurse. The school nurse will assess individuals. If the school nurse is not available, the building principal, through consultation with a nurse from another school building, will isolate and dismiss any student or staff member who has a fever or other symptoms of COVID-19 that are not explained by a chronic health condition for follow up with a health care provider.

Students suspected of potentially having COVID-19 who are awaiting transport home by a parent/guardian will be isolated in a room or area separate from others, with a supervising adult present utilizing appropriate PPE. Multiple students suspected of COVID-19 may be in this isolation room if they can be separated by at least 6 feet and must wear a face covering at all times.

Solvay UFSD will take the following steps:

- Closing off areas used by a sick person and not using these areas until cleaning and disinfection has occurred;
- Wait as long as possible after the room is disinfected before using the room again;
- Opening outside doors and windows to increase air circulation in the area when possible;
- Clean and disinfect all areas used by the person suspected or confirmed to have COVID-19, such as offices, classrooms, bathrooms, lockers, and common areas;

If a student or staff exhibits COVID-19 related symptoms the [CDC's guidance](#) will be followed. The CDC's procedure will be followed even if the individual exhibits symptoms outside of the District. To be clear if a student or staff exhibits COVID-19 related symptoms they must notify the school nurse and consult with a physician.

An individual may not return to school after exhibiting COVID-19 symptoms, regardless of vaccination status unless they have a negative PCR COVID-19 test result or a note from a doctor with an identified diagnosis, other than COVID-19 that clearly explains the symptoms.

To prevent the possible transmission of the virus to others while waiting for transportation home, the following steps will be taken:

- Students should be escorted from the isolation area to the parent/guardian;
- The parent/guardian will be instructed to call their health care provider, or if they do not have a health care provider, to follow up with a local clinic or urgent care center;



- Symptomatic students or staff members will follow the [CDC Stay Home When You Are Sick Guidance](#) unless otherwise directed by a health care provider or the local department of health; and

Solvay UFSD staff are aware of the symptoms of [Multisystem Inflammatory Syndrome in Children \(MIS-C\)](#) associated with COVID-19 which is a serious condition associated with COVID-19 in children and youth. The district will notify the parent/guardian if their child shows any of the following symptoms and recommend the child be referred for immediate follow up with a health care provider:

- Fever;
- Abdominal pain;
- Vomiting;
- Diarrhea;
- Neck pain;
- Rash;
- Bloodshot eyes; and/or
- Feeling extra tired.

Emergency transport (911) must be called for any student or staff member showing any of these emergency warning signs following district policies:

- Trouble breathing;
- Pain or pressure in the chest that does not go away;
- New confusion;
- Inability to wake or stay awake;
- Bluish lips or face; and/or
- Severe abdominal pain.

### ***Confirmed COVID-19 Case Response***

If a confirmed case of COVID-19 occurs with the Solvay UFSD, the district will work in collaboration with the Onondaga County Health Department and the district medical director to determine response.

If a student or staff member reports having tested positive for COVID-19, the district COVID Safety Coordinator should be notified as soon as possible. The COVID Safety Coordinator will notify the local health department to determine what steps are needed for the school community.

### ***COVID-19 Testing***

If you need a COVID-19 test, please contact your health care provider or refer to the [Onondaga County Health Department's web page](#) to make an appointment at one of the County locations.

### ***Contact Tracing***

Solvay UFSD cooperates with state and local health department's contact tracing. We assist public health departments in knowing who may have had contact at school with a confirmed case by:



- Keeping accurate attendance records of students and staff members;
- Ensuring student schedules are up to date;
- Keeping a log of any visitors which includes the date, time, and where in the school they visited;
- Assisting the local health department in tracing all contacts of the individual at school in accordance with the protocol, training, and tools provided through the New York State Contact Tracing Program; and
- Maintaining confidentiality as required by federal and state laws and regulations.

School staff should not try to determine who is to be excluded from school based on contact, without guidance and direction from the local department of health.

### *Return to School after Illness*

Solvay UFSD follows CDC guidance for allowing a student or staff member to return to school after exhibiting symptoms of COVID-19.

If a person is not diagnosed by a healthcare provider (physician, nurse practitioner, or physician assistant) with COVID-19, they can return to school:

- Once there is no fever, without the use of fever-reducing medicines, and they have been symptom-free for 24 hours; or
- If they have been diagnosed with another condition that can explain the symptoms and have a health care provider written note stating they are clear to return to school and explaining the symptoms exhibited.

If a person is diagnosed with COVID-19 by a health care provider based on a test or if they do not get a COVID-19 test but had symptoms, they should not be at school and should stay at home until:

- It has been at least ten days since the individual first had symptoms;
- It has been at least three days since the individual has had a fever (without using fever-reducing medicine); and
- It has been at least three days since the individual's symptoms improved, including cough and shortness of breath.

### *Widespread Exposure*

Solvay UFSD will collaborate with the Onondaga County Health Department to determine the parameters, conditions, or metrics (i.e., increased absenteeism or increased illness in the school community) that will serve as early warning signs that positive COVID-19 cases may be increasing beyond an acceptable level.

Solvay UFSD will consider closing a school if absentee rates affect the ability of the school to operate safely. Solvay UFSD may choose to modify operations prior to closing to help mitigate a rise in cases and will consult our medical director and/or the local department of health when making such decisions.



## ► Transportation Procedures

### *Mode of Transportation*

Solvay UFSD will transport all students to school including those who live in the district that attend nonpublic, parochial, private, charter schools, or students who attend a regional BOCES or other specialized programs.

In accordance with the [CDC's guidance for public transportation](#), all staff and students must wear a proper face covering at all times when on the bus. Busses will operate under normal full capacity restrictions. However, busses will be loaded and unloaded to minimize the time students who do not reside in the same residence share a seat. Sharing of seats, except for residents of the same household will be avoided to the extent possible.

### *Procedures for Students*

Students must wear a mask on a school bus unless they have a documented medical-related condition that prevents them from wearing a mask. able. Students who do not have a mask will be provided a mask to wear on the bus. Students with a disability, which would prevent them from wearing a mask, will not be forced to do so or denied transportation. Instead, they will be appropriately socially distanced while on the bus.

## ► Facilities

### *Building Safeguards*

Each school within Solvay UFSD will restrict to the extent possible the use of classrooms and other places where students, faculty, and staff gather (i.e., lockers, cubbies, entranceways, hallways), so that individuals can be socially distanced at least 3-feet when possible. Gathering in small spaces (i.e., elevators, faculty offices) will be minimized whenever possible, and facing covering will be worn by all individuals.

During activities in which individuals may have an increased respiratory rate, require projecting of the voice (i.e. singing), or playing an instrument, outside spaces will be used whenever possible. However, if these activities must be performed inside, the physical distance will be increased to 6 feet.

The district will maintain the appropriate ratio of drinking fountains per student per NYSED requirements. Where possible, the bubbler-type drinking fountain will be replaced with bottle filling stations.

### *Cleaning Protocols*

Each building in Solvay UFSD will be cleaned and disinfected following CDC guidance. Cleaning will include



classrooms, restrooms, cafeterias, libraries, playgrounds, hallways, and busses.

To help with cleaning and disinfection, Solvay UFSD will perform the following:

- Keep accurate attendance records of students and staff members;
- Ensure student schedules are up to date;
- Perform normal routine cleaning with soap and water to decrease how much of the virus is on surfaces and objects, which reduces the risk of exposure;
- Provide disinfection using US Environmental Protection Agency (EPA)-approved disinfectants against COVID-19;
- Provide frequent disinfection of frequently touched surfaces and objects;
- Keep all disinfectants out of the reach of children;
- Each building will have an identified cleaning schedule to ensure frequently touched surfaces and communal areas are cleaned on regular intervals during the school day; and
- Solvay UFSD will maintain logs that include the date, time, and scope of cleaning and disinfection in a facility or area.

Students will not be in the room when disinfectants are being used and students will not be required to do any cleaning while in school. District procedures will follow CDC guidance.

Bathrooms, door handles, and handrails will be cleaned regularly. Classroom trash cans will be emptied several times a day. Specific care will be taken to remove waste from eating in classrooms promptly.

Communal use bathrooms will be cleaned several times a day. Cleanings will be noted on a log. During regular inspection and cleaning of bathrooms, wastebaskets will be emptied and paper towels will be maintained to have an adequate supply.

Appropriate cleaning supplies will be distributed and maintained in each classroom to facilitate teachers being able to clean high-touch surfaces in classrooms between student uses. Each room will have signage that identifies proper cleaning procedures and frequently touched surfaces. Each room will have an adequate supply of gloves.

For extra spaces, such as stadiums, cleaning will be done regularly after use.

Solvay UFSD will clean high-touch surfaces frequently throughout the day. Examples of high-touch surfaces include:

- Tables;
- Doorknobs;
- Light switches;
- Countertops;
- Handles;
- Desks;
- Phones;
- Keyboards and tablets;
- Toilets and restrooms; and



- Faucets and sinks.

Nightly cleaning procedures will include the cleaning of the entire building, each classroom, and surfaces touched throughout the day. The district owns Clorox 360 machines that are deployed in each building as well as in the transportation department. These machines will be used each evening to further disinfect all buildings and busses.

The district will maintain minimum ventilation requirements on HVAC equipment. This is monitored through the temperature control system. When the weather allows, we will adjust to maximize air ventilation.

### *School Health Office(s) Cleaning*

School health office cleaning must occur after each use of:

- Cots;
- Bathroom; and
- Health office equipment (i.e. blood pressure cuffs, otoscopes, stethoscopes, etc.) will be cleaned following the manufacturer's directions.

Disposable items should be used as much as possible including:

- Disposable pillow protectors; and
- Disposable thermometers, disposable thermometer sheaths or probes, and disposable otoscope specula.

### *School Kitchen and Cafeteria Cleaning*

In all building cafeterias, traditional cafeteria tables and individual desks will be used to provide maximum physical distancing. In each cafeteria, several desks will be designated to be used by students with food allergies. Procedures will be in place such that students enter the cafeteria and leave the cafeteria in a specified order to minimize students coming within close contact of each other while one student is eating. Students will be required to wear a mask until they are settled at their individual desk ready to eat. After use, each desk and chair will be disinfected before another use.

### *Safety and Compliance Requirements*

Solvay UFSD will continue to conduct required school safety drills with modifications ensuring social distancing between persons. Staff and students will wear masks/face coverings.

Twelve emergency evacuation/lockdown drills occur each school year, eight of which shall take place between September 1 and December 31. Eight will be evacuation drills; four will be lock-down drills. Emergency Evacuation Drill/Lockdown procedures will be reviewed before participating in the first drill.



## ► Child Nutrition

Solvay UFSD is committed to providing all enrolled students access to school meals each school day.

### *Health and Safety Guidelines*

Food Service has in place HACCP guidelines. Food Service will use safety guidelines put forth by the State, such as but not limited to, staff wearing masks and gloves while preparing and distributing food and the students maintaining social distance when eating. Staff will be trained on the district's policies on health and safety.

### *Hand Hygiene*

Students and staff will be instructed to wash or sanitize their hands before and after eating.

### *Cleaning & Disinfecting*

Standard operating procedures have been updated for additional cleaning of high-touch surfaces. Tables and desks will be cleaned and disinfected by staff after each use. Single-use gloves will be used when preparing and handling food. Only food service staff will be permitted in the kitchen areas.

### *Compliance with Child Nutrition Program Requirements*

Solvay UFSD will follow the meal patterns set by the Child Nutrition Program and apply for waivers that are needed: meal patterns, parent/guardian meal pickup, and meal service time, after-school activity in the snack program, on-site monitoring requirements, and area eligibility.

### *Communication*

The district's website and social media platforms, as well as emails, ParentSquare, robocalls, and newsletters, will be used by the food service program to communicate any changes in operations within the foodservice program with parents and students. The contact person is Pamela Kinne, Food Service Manager.

## ► Technology & Connectivity

Student Devices:

Solvay UFSD is well-positioned to provide appropriate technology and connectivity to all PreK-12 students for the 2021-2022 school year.

This year, Solvay UFSD has planned to implement a 1:1 Student Chromebook Model specifically for grades 6-12. This model will allow each 6th-12th grade student to have a Chromebook device and charger assigned



for their use throughout the school day and at home. It is the district's expectation that students in grades 6-12 will bring their Chromebook and charger to school with them every day so that they can actively participate in classroom instruction and activities.

Students in Kindergarten-5th grade will have a Chromebook device assigned to them for use in their classrooms while at school. Their Chromebook device will stay at school unless directed otherwise. In the event of an extended school closure, their assigned Chromebook and charger will be ready to be sent home with the student so that classroom instruction can continue.

By implementing a 1:1 Chromebook Model, the district can provide a healthier environment for students where devices are not shared throughout the school day. In the event of a school closure, students will have access to a device immediately, so that instruction can be facilitated by any means.

Each building will also have Chromebooks available for signout when Chromebooks need to be serviced or updated. Chromebooks will be available for students to sign out on as need basis, if necessary, but should not be used as the sole avenue to acquire a device while present in the school building. It is the district's expectation that students in grades 6-12 will bring their Chromebook and charger to school with them every day so that they can actively participate in classroom instruction and activities.

#### Connectivity:

The district owns 20 hotspot devices that will be distributed to students on an as-needed basis. These hotspot devices only work with Solvay district Chromebooks. The district will continue to work to assess the needs of our students and assure all students have the needed access to participate in distance learning. If you would like to request a hotspot device please call Jen Wall at 315-468-1111 ext 6.

#### Teacher Devices:

Each Solvay UFSD teacher that needs a Chromebook will be issued one by the district.

The district will continue to add and share support resources and make specific training videos when needed to allow for staff, students, and families to have easy access to resources to support distance learning.