

SOLVAY SCHOOLS

Solvay Union Free School District
Office of the Board of Education
PO Box 980
Syracuse, NY 13209 – 0980

PHONE: (315) 468-1111

FAX: (315) 468-2755

www.solvayschools.org

JAY TINKLEPAUGH
Superintendent of Schools
(315) 468-1111

JESSICA WHISHER-HEHL
Assistant Superintendent
for Educational Services
(315) 468-1111

KAREN HENRY
Assistant Superintendent
for Business
(315) 468-4942

November 23, 2020

Dear Solvay Students and Families,

At this time, all of our buildings are continuing to operate within the hybrid model. However, considering the yellow zone designation and the increase in COVID-19 cases in the county, we wanted to provide some initial guidance in case we are required to transition to full distance learning. Please know this is proactive communication, at this time there is no imminent plan to switch to full remote learning.

In the event that the district or one of our buildings transitions to full distance learning for a short duration such as a day or two teachers will place asynchronous learning activities to be completed each day. However, if the closure is for more than two days the following outlines the district's expectation for students:

- Students' daily schedules will be maintained just like they would be for in-person instruction for Mondays, Tuesdays, Thursdays, and Fridays. Wednesdays will be treated as an asynchronous learning day. This means teachers will post learning activities that can be done at each student's own pace. Teachers may choose to also hold virtual office hours on Wednesday to provide support to students. If you currently are a cohort C student you will also follow your daily class schedule as articulated in SchoolTool. In the event of all students being in a distance learning situation, all students will essentially be one cohort. There will be no schedule differences between cohort A, B, and C.
 - This applies for all courses, including specials, AIS, resource, and other related services.
- Teachers will host a live Google Meet to start each period, or in the case of the elementary school, each instructional block. It is expected that **all students** will join each synchronous Google Meet. Just as students are expected to attend school in normal school situations they are expected to engage in distance learning including asynchronous and synchronous opportunities. Attendance/engagement will be monitored by teachers for each student for each period or learning block.
 - Teachers have discretion for how long they facilitate synchronous instruction for each period or learning block, but must have some sustained synchronous learning opportunities each period or learning block.
- Students are expected to engage in synchronous opportunities and complete assignments and assessments. Teachers set policies for accepting late work and students are expected to keep up with their work and not turn in a stack of late work right before the marking period ends.
- If you are a student that attends an out of district BOCES program you would follow the instructions provided by BOCES.

During these remote learning times it is important that students follow their schedules, remain engaged, and complete the required work. Please feel free to reach out to your teachers, counselors, or administrators if you have any questions.

Regards,



Jessica Whisher-Hehl
Assistant Superintendent for Educational Services