

# Solvay Elementary School

## Health Office

701 Woods Road, Solvay, NY 13209

315-484-1416

FAX: 315-484-1417

Dear Parents or Guardians of Students:

The New York State Health Department requires that all students submit proof of immunization. A certificate from the previous school, your doctor or clinic must be presented to the school nurse at registration.

New York State requires physicals for all school children entering pre-k or kindergarten, second grade, and those who are new students. The physical must be dated 9/7/15 or after. This is best done by the family doctor who knows your child or by our school physician at no cost.

If your child needs to take medication at school, NYS guidelines must be followed. The requirements are: a written order from the physician, written request from the parent to administer medication during school, and the medication brought to school by the parent/guardian in the original, labeled container. Medications are to be left in the school health office; elementary age children are **NOT** allowed to carry their inhalers with them unless the doctor deems them as self-directed. These regulations apply to ALL medications, prescription and over-the-counter, and must be renewed each year. A medication form is enclosed in this packet for your convenience. Children cannot bring medication to school and must be delivered by an adult.

If your child will be late or absent, we ask that you call the school by 9 AM. Parents who have not notified the school will be contacted by phone. A voice mail system is available at all times when school is not in session.

Please complete the attached *Health History* form and return them to school as soon as possible. If there is any information you think we should know, or if you have any questions, please feel free to call at any time.

I look forward to caring for your child at Solvay Elementary School.

Very truly yours,

Colleen Field, RN  
School Nurse