

## **Transcript Requests**

The Registrar provides transcripts for graduates of Solvay High School. Current students may obtain their transcript from either their School Counselor or the Registrar.

Graduates of Solvay High School may print out the Transcript Request Form and either fax the completed form to Attn: Registrar at 315-484-1404 or mail the completed form to:

Registrar  
Solvay High School  
600 Gertrude Ave.  
Solvay, NY 132309

When completing forms to be faxed or mailed, please be sure to complete all items on the form and include the complete name and address of where you want the transcript sent. Please note: only official transcripts can be sent to colleges, universities or employers. Unofficial copies may be requested and picked up in person.

If you require a transcript from a Syracuse University Project Advance (SUPA) course taken while in high school, please visit their website at [www.supa.syr.edu](http://www.supa.syr.edu). Click on Credit Transfer and complete the required form.

If you require a transcript from an Onondaga Community College (OCC) course taken while in high school, please call the OCC Registrar at 315-498-2000.

If you require a transcript from a SUNY ESF course taken while in high school, please visit their website at <http://www.esf.edu/registrar/transcripts.htm>. You will find all the necessary information there.

If you require a transcript for an AP Course taken while in high school, please visit their website at [http://www.collegeboard.com/student/testing/ap/exgrd\\_rep.html](http://www.collegeboard.com/student/testing/ap/exgrd_rep.html) to request an official copy of your score report.

If you have a need that is not covered in the above information, you are welcome to call the Registrar at 315-484-1401.